

REQUEST FOR STATEMENT OF QUALIFICATION (FFQ)

SunLand Water District is requesting qualified engineers to submit statements of qualifications to perform a scope of work that includes: reviewing and updating the SunLand Wastewater Facilities Plan that was prepared for SunLand Water District in 1996 and amended in 2004; assisting the District with the associated environmental review work; and assisting the District with the financial assistance funding application process. Depending on the alternative selected, future work (under a separate or amended contract) may include design and construction oversight of improvements to the SunLand Wastewater Treatment Facilities.

Selection will be based on the following criteria:

- 1) Proposed project approach;
- 2) Relevant experience on similar projects (i.e., small community wastewater systems);
- 3) Past performance/references; and
- 4) Qualifications of key personnel.

Firms desiring consideration shall submit (6) copies of a complete qualifications package to: J. Michael Langley, District Manager, 135 Fairway Drive, Sequim, WA 98382, (360) 683-3905. The District must receive qualification packages no later than 4:00 PM on December 3, 2009. Statements of qualification shall be limited to ten (10) pages exclusive of personal resumes. The Water District may elect to interview any or all firms, or select one or more firms directly from the submittals received to negotiate a professional services contract.

Because phases of this project may be funded with federal funds, a number of state and federal equal opportunity and affirmative action requirements will apply to the selection process and conduct of the project.

SunLand Water District is an equal opportunity and affirmative action employer. Minority- and women-owned firms are encouraged to submit proposals.

NOTE: Existing documents, plans, and other relevant materials including a prepared brief explaining some of the history and improvement concepts may be obtained from the District upon receipt of a \$30.00 non-refundable fee.